

## **Military Leave – Reserve Training and Active Duty**

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The College will provide military leave to eligible employees for reserve training with a any branch of the U.S. Armed Forces and provide military leave for active military duty in accordance with The Uniformed Services Employment and Reemployment Rights Act (USERRA) of 1994<sup>1</sup>, which clarifies uniformed service military leave rights for full-time and part-time employees.

Employees are required to provide a copy of their activation orders to Human Resources in advance of their service.

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<sup>1</sup> Title 32 US Code, Chapter 43, §4301-4335, Public Law 103-353.